

2025 Seed Grant Guidelines

Overview

The Garron Family Cancer Centre and the Pain Management, Research and Education Centre (Pain Centre) is accepting funding applications for clinical research projects at the intersection of pediatric cancer and pain.

Examples of possible projects include:

- Clinical studies aimed at improving the assessment and/or management of pain among pediatric cancer patients.
- Education initiatives for patients, families, and/or policy-makers.
- Knowledge translation, quality improvement, or implementation science projects.

We will fund up to **two (2) seed grants** with a maximum budget of **\$10,000 CDN per grant**. It is anticipated that this seed funding will enable the investigative teams to subsequently develop larger research projects that will attract external funding and eventually lead to changes in practice or policy. The **award duration will be 12 months**. A progress report will be required at 1 year at which time a request for an extension of up to 12 months will be considered. Unused funds at the end of 2 years will be returned to the granting Centres.

Applications should be written for a broad audience (e.g., clinicians, researchers, patient partners) and not specifically for experts in the field. **Jargon should be kept to a minimum.**

Eligibility

- Each application must have at least one Principal Applicant.
- The **Principal Applicant must be a SickKids staff member** (including researchers, clinical staff, fellows, research associates, nurses, allied health professionals, directors, managers, coordinators).
- If the Principal Applicant is not eligible to hold funds at the Research Institute (RI), a co-Principal Applicant with a research appointment must agree to act as the Principal Investigator on all official communications with the RI (e.g., transfer of award, Research Ethics Board approvals, management of cost centre, etc).
- There may be unlimited co-applicants per application. **Co-applicants are not required to be from SickKids**. Trainees and patient partners are eligible to be co-applicants.
- Principal Applicants may be listed as co-applicants in other submissions.
- Applicants for this grant will not be eligible to be part of the Grant Review Committee.
- It is the Principal Applicant's responsibility to ensure that the submission does not exceed the specified page limits.

Application Process and Adjudication

Deadline: Friday, February 28, 2025, at 5:00pm ET

Submit all application components compiled into a single PDF to: pain.centre@sickkids.ca

Documents should be prepared using 1-inch margins and 12-point font. Late submissions will not be considered. Written applications will be reviewed by a merit Grant Review Committee.

Application Components

1) Cover Page: Include project title, principal applicant name(s) and their affiliation(s), co-applicants and their affiliations.

2) Lay Summary: Summarize the key aspects of your project using lay language that is suitable for patient/family reviewers. Max 1 page.

3) Proposal: Max 3 pages to address the following:

- a) Background and rationale
- b) Objectives/aims
- c) Methods
- d) Expected impact and how it will be measured
- e) Innovation
- f) Knowledge translation plan
- g) Timeline

4) References: Include relevant supporting citations using a standardized format. No page limit.

5) Project Team Summary

This section should be submitted in lieu of individual CVs. The team summary should be a maximum of one page (consider formatting in a table). Please include:

- a) Names and positions of all team members
- b) Area(s) of relevant expertise
- c) Description of project role

6) Budget: Describe the proposed use of funds (1-2 pages max), including:

- a) Itemized expenses. Please note that the following are ineligible expenses: administration, overhead, conference/travel fees. Funds cannot be sub-granted outside of SickKids. Co-applicants from external organizations can invoice for services, however, funds cannot be transferred directly out of SickKids.
- b) Justification for line items
- c) Any budgetary overlap with other funding sources or projects. If none, state "not applicable".

7) Supplemental Material (Optional)

A maximum of one page can be included for supplemental materials, such as figures, tables, or illustrations. This section is optional.